

GP SUB-COMMITTEE OF NHS Lothian Area Medical Committee

Monday 9th September 2019

7.30pm

Novotel Edinburgh Park Hotel, 15 Lochside Avenue, Edinburgh EH12 9DJ

Chair - Dr AD Begg

MINUTES

1. **Attending** – Dr AD Begg (Chair), Dr Jenny English, Dr Iain Morrison, Dr Euan Alexander, Dr Robin Balfour, Dr Carl Bickler, Dr Gordon Black, Dr Stuart Blake, Dr Peter Cairns, Dr Jim Cowan, Dr Elaine Duncan, Dr Agata Dunsmore, Dr Morgan Flynn, Dr Andrew Forder, Dr Kerri Greene, Dr Janet Henderson, Dr Katharine Hill, Dr Annie Lomas, Dr Ramon McDermott, Dr Catriona Morton, Dr Elizabeth Murray, Dr Nick Payne, Dr Hamish Reid, Dr Amy Small, Dr Elizabeth Strachan, Dr Jon Turvill, Dr Laura Tweedie, Dr Ros Wight, Dr Tracey Gillies, Ms Theresa Cameron, Dr Sian Tucker

Apologies – Dr Steven Haigh, Dr Rachel Hardie, Ms Alison McNeillage, Mr David Small

2. **Welcome** – Chris Stirling & Lyndsay Cameron, *Edinburgh Cancer Centre*
Elizabeth Strachan, *newly appointed LMC rep, West Lothian*
Katherina Tober, *ST3, Penicuik (observing)*

Chair warmly welcomed each of the guests and thanked them for attending.

3. **Edinburgh Cancer Centre** (*Chris Stirling & Lyndsay Cameron*)

Chris Stirling and Lyndsay Cameron presented an update to Committee on the initial development agreement for the Edinburgh Cancer Centre at the Western General Hospital site.

The presentation was well received, highlighting the overarching vision to develop a world class specialist cancer centre and service and to be recognised as a world leading centre for cancer research, innovation and clinical academic opportunities.

Committee highlighted the importance of the logistical issues of transport to and from the site at different times of the day and evening, making it possible for patients to attend appointments.

The need to consider how we deal with patients' questions outside normal hours was also highlighted, in addition to the challenge of managing late effects of cancer treatment in the increasing numbers of long term cancer survivors.

Committee were asked to email any further comments or feedback directly to Lyndsay Cameron at lyndsay.cameron@nhslothian.scot.nhs.uk.

Chair thanked Chris and Lyndsay for attending, and made a plea to the development team to always consider/include the GP impact factor as part of the ongoing development plans.

4. **Minutes of last meeting, 12th August 2019**

The minutes of the meeting were approved as accurate.

5. **Matters Arising / Actions from last meeting**

Updates on actions were given as follows;

5.1 Child Protection Information Governance and SAR Guidance documents were issued to practices in August. **CLOSED**

5.2 Continuity section of report was refined to reflect a wider sense of continuity rather than a single named GP. The updated version was issued to GP Sub Committee on 4th September 2019. **CLOSED**

5.3 Ongoing funding for training has been raised at national level at SGPC and work continues to find a solution. **ONGOING**

5.4 Dr Paul Bailey attends GPPC, feeding back to GP Sub Committee. Next meeting is 10 September 2019. **CLOSED**

6. **Chair's Business**

6.1 BMA Code of Conduct

Chair drew the Committee's attention to the latest version of the BMA Code of Conduct issued in advance of the meeting, which serves as a good reminder of our values and behaviours.

6.2 Anti-Psychotic Prescribing update

Chair provided a verbal update on work currently underway between LMC, PCCO and Mental Health colleagues. It was recognised that discussions around the ownership of medium dose anti-psychotics has been ongoing for a considerable time, however recent work has resulted in a proposed approach being agreed, subject to funding. The opportunity for Action 15 money to be used to support a system to administer and monitor medium dose anti-psychotics is now being progressed.

7. Lothian Immunisations Coordinating Group (LICOG) Annual Report

JC summarised the LICOG Annual report 2018/19 issued in advance.

The high level of vaccinations delivered across Lothian compares favourably to other areas of Scotland. It was noted that these numbers don't include work covered by the Vaccine Transformation Programme. The increase in Flu vaccine uptake across NHS staff was also noted.

Work continues in an aim to increase the level of vaccinations across the Polish community as this remains the lowest area of uptake.

Issues with Flu vaccine supply restrictions (Fluenz) were noted, although others should all remain on schedule.

Chair thanked JC for his update and asked that thanks are passed onto the committee for their good work.

8. Gynaecology Cancer Meeting update

This will be carried over to the October meeting.

9. GMS Oversight Group

No update available. August meeting was cancelled, next meeting 24th September.

10. Medical Secretaries Business

None

11. For Information

11.1 Link Worker Governance handbook

Chair highlighted the Community Link Worker Network Handbook issued in advance which will be a useful document for those working in this area.

11.2 Vision Cyber Attack

Chair drew attention the good work undertaken by the Primary Care Strategic Group and the immense amount of activity continually going on behind the scenes which recently protected us from a serious cyber attack. Chair expressed his thanks to our IT colleagues for their ongoing work.

12. AOCB

12.1 Urology Referrals Advisor post

This current vacant post was highlighted and a brief overview of the role was given. It was also noted that a generic Referrals Advisor post is also due to be advertised in the near future following David Maxwell's retirement. CM or ADB can provide more information for anyone who is interested in these positions.

Chair wished David Maxwell well in his retiral.

12.2 Delayed letters from Secondary Care

Concerns were raised regarding the long waits for immediate discharge letters and letters from A&E currently being experienced, making it difficult for GPs to carry out medicine changes or any required follow ups in a timely fashion. It was agreed that any issues or examples for mental health/psychiatry cases should be fed back to the relevant HSCP. TG asked RW to forward examples of these letters to her.

Action: RW to forward examples of delayed letters from Secondary Care to TG.

12.3 Secondary Care emails – Clinical mailbox

It was raised that some emails initiated by Secondary Care are being addressed to specific GPs rather than clinical mailboxes, increasing the risk of emails not being actioned in a required timescale or being missed altogether. It was agreed that this would be highlighted with Secondary Care, requesting that they send to clinical mailboxes rather than individual GPs when they are initiating the query/action. GPs should follow similar best practice and copy in their own clinical mailbox when raising any action.

Action: TG to highlight and issue reminder to Secondary Care to address queries to clinical mailboxes rather than individual GPs.

12.4 GenderGP

An example of a recent letter from GenderGP, a private company, was shared and concerns were raised around their request for GPs to provide regular monitoring of medicines not prescribed by their own practice, and with limited other information from GenderGP. A number of committee members had received similar letters in the last week. It was agreed that examples should be sent to TG as our Responsible Officer to get advice on how we deal with these.

Action: LMC Office/TG – LMC office to send examples of GenderGP letters to TG in order to get advice on how best to deal with these.

12.5 ADHD Direct

Committee were made aware of ADHD Direct, a nurse-led clinic in Glasgow that diagnoses children with ADHD. Concern was raised as no previous history of ADHD has been recorded on practice notes for patients. It was recognised that issues similar to this are likely to become more common as the number of online medical services increase. Examples should be sent to TG to provide advice on how to deal with these enquiries.

Action: LMC Office to send examples of ADHD Direct letters to TG to provide advice on how to deal with these enquiries.

Date of next meeting – Monday, 14th October 2019

Future meeting dates

Monday, 11 November

Monday, 9 December