

GP SUB-COMMITTEE OF NHS Lothian Area Medical Committee

Monday 12th August 2019

7.30pm

Novotel Edinburgh Park Hotel, 15 Lochside Avenue, Edinburgh EH12 9DJ

Chair - Dr AD Begg

MINUTES

1. **Attending** – Dr AD Begg (Chair), Dr Jenny English, Dr Iain Morrison, Dr Euan Alexander, Dr Robin Balfour, Dr Carl Bickler, Dr Stuart Blake, Dr Jim Cowan, Mr Paul Currie, Dr Elaine Duncan, Dr Agata Dunsmore, Dr Morgan Flynn, Dr Andrew Forder, Dr Kerri Greene, Dr Steven Haigh, Dr Janet Henderson, Dr Katharine Hill, Dr Annie Lomas, Dr Ramon McDermott, Dr Catriona Morton, Dr Elizabeth Murray, Dr Amy Small, Dr Laura Tweedie, Dr Ros Wight, Dr David Wilson, Ms Tracey Gillies, Ms Alison McNeillage, Mr David Small, Dr Nigel Williams, Dr Sian Tucker

Apologies – Dr Gordon Black, Dr Peter Cairns, Ms Theresa Cameron, Ms Rachel Hardie, Dr Nick Payne, Dr Hamish Reid, Dr Jon Turvill (Mr Paul Currie attending in his absence)

2. **Welcome** – Tracey McKinley, *Information Governance & Security Manager, NHS Lothian*
Dr Kerri Greene, *GP Sub/LMC rep WL (Maternity cover for Dr Sarah Little)*
Dr Katharine Hill, *newly appointed GP Sub/LMC rep, LUCS*
Dr Andrew Cowie, *Joint SGPC Deputy Chair, Vice Chair Tayside LMC*
David Boag, *CQL, Edinburgh (observing)*

Chair welcomed each of the guests and thanked them for attending.

3. **Information Governance Presentation** (*Tracey McKinley*)

Tracey McKinley summarised the key points from the papers issued in advance of the meeting.

Following Scottish Government instructions and funding, an optional Data Protection Officer service will be offered to GPs. For those that choose to opt into the service there will be support, training and advisory service. Some local responsibilities such as notification with the Information Commissioner and

administration of Subject Access Requests will remain as the Practice remains Data Controller in their own right.

The Health Board and the Practice are now joint data controllers for patient data, the potential benefits of this being the Practice can reduce its liability for allowing access to joint data e.g. by Health Board personnel.

To support this and other obligations, a Data Sharing Agreement template is currently being drafted by a national group, with representation from Scottish Government, BMA, SCIMP and Health Board IG leads. Once complete, this document is for local additions (e.g. specific data sharing agreed locally) and then for signature by the Practice and the Health Board respectively. Plans for future training on this subject are also underway.

Concern was raised regarding the recent SNUG warning against Board DPO appointments as they will not cover a Practice's private work. This advice has been circulated in good faith but it should be noted that the ICO does not recommend more than one DPO. Tracey McKinley reassured the committee that where a practice has a query regarding private work, she and her team would be willing to give advice, despite them not having an obligation or liability. It is anticipated if such advice is followed then a practice would not generate a breach for their private work.

The key points from the "Information Governance in Child Protection" paper and "SARs Guidance document" issued in advance of the meeting were highlighted. Although these are not policy documents, they are looked on as good practice and any amendments as needed should be made within individual Practices. It was stressed however that in the event of any legal issues or concerns, the DPO can be contacted for advice.

Chair thanked Tracey McKinley and Dr Sarah Little for their work, and it was agreed that these guidance documents should be issued to Practices.

Action: LMC Office - Circulate Information Governance in Child Protection and SARS Guidance documents to constituent Practices, highlighting that these are guidance documents only, not policy.

4. Minutes of last meeting, 10th June 2019

4.1 HSCP Primary Care Improvement Plans – detailed review (item 5), West Lothian HSCP.

This amendment was agreed.

Following the amendment above, the minutes of the meeting held 10th June 2019 were approved.

5. Matters Arising / Actions from last meeting

Updates on actions were given as follows;

5.1 Funding for pharmacy technician training for year 1 has been approved, however year 2 funding has not yet been fully agreed.

Action: ADB/DS – Agree the year 2 funding position for pharmacy technicians.

5.2 Mediation between East Lothian HSCP and GP Sub reps – pragmatic discussions are ongoing trying to move things forward. **CLOSED**

5.3 Wording for LMC response to PCIP reviews was agreed and issued to all 4 HSCPS who have confirmed that this has been included in their submission to Scottish Government. **CLOSED**

5.4 A summary of the PCIP review was given to GMS Oversight Group. **CLOSED**

5.5 It was agreed that there should be funding for GPs to attend future Mental Health Advisory Group meetings, and that the funding should come from the relevant committee. **CLOSED**

6. Dr Andrew Cowie – Key National Issues

Chair welcomed Dr Andrew Cowie and thanked him for joining us.

Dr Cowie provided an update on current National issues;

1. Implementation of Phase 1 of the GMS contract – Dr Cowie thanked the committee for the recent PCIP Trackers and reinforced that HSCP and Board delivery of Phase 1 as agreed is a contractual agreement, while also recognising the complexities.
2. Data Sharing Agreement – SGPC recognises the need to create a national document which provides guidance to GPs and minimises risk without creating considerable extra work.
3. Premises – The delay in awarding Sustainability loans was recognised.
4. Phase 2 of GMS contract implementation – data collection to inform Phase 2 will begin shortly.
5. Minimum earnings expectation – Uplift applications from GPs earning less than £84k FTE (8 sessions / 4 days) have now been received. The final cost figure of resolving minimum earnings is not yet known, and no fixed plans are currently in place.

Committee asked whether Scottish Government were likely to offer the same approach to offsetting pension annual allowance as is being proposed in England and Wales. Dr Cowie confirmed that this was likely to be the case and that more details will follow.

Committee also asked whether, now that we are 2 years into Phase 1 of the GMS contract, we are evidencing an improvement in national recruitment levels. Dr Cowie confirmed that recruitment numbers have gone up, however more data is needed to determine whether this has resolved issues in specific areas.

Chair thanked Dr Cowie for his update.

7. RCGP “Fit for the Future” report

Chair acknowledged the paper issued in advance and noted its valuable contribution to the shaping of general practice in the UK.

8. Vision for Primary Care

DS referred to the draft paper issued in advance and informed committee that the purpose of the document is to;

- highlight the role and importance of Primary Care,
- give a sense of the breadth of the changing landscape of Primary Care
- develop a Health Board action plan to implement as per HSCP plans and also for those functions that are not delegated.

Committee were asked for feedback and suggestions for shaping the paper.

It was agreed that the GP Sub response paper (agenda item 9) would be presented first, to allow consideration of both papers before providing feedback.

9. GP Sub response to Vision for Primary Care

Chair summarised the paper issued in advance of the meeting which looked to capture the views and discussions of the GP Sub Committee over the last 2 years.

The committee were asked for feedback on the paper, and suggestions for the 5 key recommendations to be included in the summary.

The paper was positively received, and a number of suggestions for additions were made which Chair agreed would be reflected in the paper.

A number of questions around levels of continuity and access were raised and it was agreed that this would be taken to a future Chairs Group for further discussion.

Action: LMC Office – Continuity and Access aspect of GP Sub response paper to be taken to future Chairs Group meeting.

10. GMS Oversight Group

10.1 GMS Oversight Meeting 27th June draft minutes.

DS highlighted key points;

- Good progress being made with CTACS pilot in Sighthill
- Travel Health service plans have been well received and now preparing for implementation stage

A high level view of whether we are starting to see signs of stability was also given;

- 47 Practices with restricted lists – no real change over the last 12 months
- Fewer Practices are receiving support now than in the last 12 months
- Fewer 2c Practices (currently 8 from peak of 12)
- No contracts returned to Heath Board in the last 18 months

Work on sustainability plans for OOH is also underway.

11. Chair's Business

11.1 Emergency Department RIE

Chair summarised the paper issued in advance and informed committee that Dr Alasdair Gray would be attending Chairs Group in August.

The need for appropriate signposting was noted.

11.2 Immunisation advice for Immunocompromised

Chair thanked Dr Guy Dixon for his work on this issue.

It was noted that this was discussed at a recent Lothian Immunisations Coordination Group and that the Chair of that group will raise with the relevant hospital specialties.

12. Electronic Prescribing

IM referred to the paper issued in advance of the meeting and highlighted that electronic prescribing is one of our main aims. A workshop is planned and we are hopeful that this will result in some rapid escalation and progress towards delivery.

13. Medical Secretaries' Business

None

14. For information

14.1 Evaluation of pilots by SSPC

Chair highlighted the link to Dr Stewart Mercer's earlier presentations.

14.2 Melatonin Prescribing

Chair summarised the work underway as per the paper issued in advance of the meeting. The current issues of moving to a licensed product and the resulting increase in cost were highlighted. It was noted that this will be taken to a future Formulary Committee, and Chair asked that GP input is included in these discussions.

Action: LMC office / TG – Agree how GP view is included in the Melatonin Prescribing discussions at Formulary Committee.

15. AOCB

None

Date of next meeting – Monday, 9th September 2019

Future meeting dates

Monday, 14 October

Monday, 11 November

Monday, 9 December